

CLERK'S OFFICE
GENERAL SUBJECT FREQUENTLY ASKED QUESTIONS
908-851-8501

ANIMALS: CATS AND DOGS

- DO I NEED A LICENSE FOR MY DOG/CAT?
YES, EVERY YEAR-LICENSE YEAR IS
FEBRUARY 1 TO JANUARY 31
COST- \$13.00 IF THE ANIMAL IS SPAYED/NEUTERED
\$18.00 IF NOT SPAYED/NEUTERED
- WHAT IS NEEDED TO OBTAIN A DOG OR CAT LICENSE?
PROOF OF RABIES VACINATION WHICH HAS TO BE GOOD THROUGH
NOVEMBER OF THE LICENSING YEAR

GARAGE SALES

- DO I YOU NEED A PERMIT FOR A GARAGE SALE?
YES-
COST: \$7.00 EACH (OVER 62 YRS OLD NO FEE)
RESIDENTS ARE ALLOWED TWO (2) PER YEAR AND NOT ON SUNDAYS
- CAN I HAVE A COMMUNITY GARAGE SALE?
NO
- CAN I POST SIGNS WITHIN THE TOWNSHIP TO ADVERTISE?
NO

FLEA MARKETS

- DO I NEED A PERMIT FOR A FLEA MARKET?
YES, 60 DAYS PRIOR TO SALE
ALLOWED TWO (2) A YEAR
NON PROFIT ORGANIZATIONS ONLY

BINGO AND RAFFLES

- DO I NEED PERMISSION TO CONDUCT A BINGO OR RAFFLE?
YES-FORMS ARE OBTAINED IN THE CLERK'S OFFICE OR ON THE WEB
SITE WWW.UNIONTOWNSHIP.COM, UNDER CLERK'S OFFICE.
A STATE LICENSE IS NECESSARY
- IS THERE A CHARGE?
YES-CONTACT CLERK'S OFFICE 908-851-8501

MUNICIPAL PARKING:

MUNICIPAL LOTS AND RESIDENTIAL STREET PERMIT PARKING

- CAN I GET A PARKING CARD FOR MUNICIPAL LOTS?
YES, FOR TOWNSHIP RESIDENTS WITH PROOF OF RESIDENCY CAN PURCHASE IT AT THE CLERK'S OFFICE AT THE MUNICIPAL BUILDING. IF YOU WORK IN UNION, YOU ARE ELIGIBLE TO PURCHASE A CARD WITH PROOF OF EMPLOYMENT. **COST**- ANY AMOUNT YOU WANT ON THE CARD (WITH CARD, COST IS \$.30 CENTS PER DAY)

- HOW DO I GET A PERMIT TO PARK ON MY STREET?
CONTACT CLERK'S OFFICE AT THE MUNICIPAL BUILDING 908-851-8500. PROOF OF RESIDENCY IS REQUIRED

BLOCK PARTY

- DO I NEED PERMISSION TO HAVE A BLOCK PARTY?
YES - ADDRESS A LETTER WRITTEN TO HONORABLE TOWNSHIP COMMITTEE WITH DATE, RAIN DATE, HOURS OF PARTY AND STREET NAME. A LETTER APPROVING REQUEST IS SENT AFTER THE TOWNSHIP COMMITTEE'S APPROVAL

MUNICIPAL BUILDING HOURS

- IS THE MUNICIPAL BUILDING OPEN ANY EVENINGS?
SOME OFFICES ARE OPEN EVERY WEDNESDAY UNTIL 7:00PM. THE CLERK'S OFFICE IS OPEN EVERY 3RD WEDNESDAY UNTIL 7:00PM, EXCEPT FOR JULY AND AUGUST.

TAXI AND LIMOSINE/CAR FOR HIRE LICENSES

- DO I NEED A LICENSE TO DRIVE A TAXI OR LIMOSINE?
YES-CALL CLERK'S OFFICE 908-851-8501 BETWEEN 8:30AM AND 4:30PM

UNION TRAIN STATION PARKING

- CAN I PURCHASE A MONTHLY PARKING PASS FOR PARKING AT THE TRAIN STATION?
YES - TRAIN STATION PARKING PASSES ARE ISSUED THROUGH NEW JERSEY TRANSIT (WWW.NJTRANSIT.COM)

A REBATE OF 10% IS OFFERED TO UNION RESIDENTS YEARLY-APPLICATION IN CLERK'S OFFICE

VOTER REGISTRATION

- WHERE CAN I REGISTER TO VOTE?
THE CLERK'S OFFICE IN THE MUNICIPAL BUILDING
ANY DAY 8:30 AM TO 4:30 PM
ABSENTEE BALLOT REQUEST FORM IS AVAILABLE ON THE CLERK'S
PAGE OF TOWNSHIP WEB SITE [HTTP://WWW.UNIONTOWNSHIP.COM](http://www.uniontownship.com) OR CALL
THE CLERK'S OFFICE AT 908-851-8501

OPEN PUBLIC RECORDS REQUEST (OPRA)

- HOW CAN I GET PUBLIC RECORDS?
REQUESTS MUST BE IN WRITING, SPECIFIC AS POSSIBLE AND
SUBMITTED TO THE CLERK'S OFFICE. FORMS ARE AVAILABLE FOR
YOUR CONVENIENCE ON THE TOWNSHIP WEBSITE UNDER THE
CLERK'S PAGE.

UTILITIES

- WHAT WATER COMPANY SERVICES THE TOWNSHIP OF UNION?

NJ AMERICAN WATER COMPANY/NORTHERN DIVISION
CUSTOMER SERVICE-1-800-232-9520
- WHAT ELECTRIC & GAS COMPANY SERVICES THE TOWNSHIP OF UNION?

PUBLIC SERVICE ELECTRIC AND GAS COMPANY
CUSTOMER SERVICE-1-800-436-7734
- WHAT TELEPHONE COMPANY SERVICES THE TOWNSHIP OF UNION?

VERIZON - CUSTOMER SERVICE 1-800-427-9977
SPRINT - CUSTOMER SERVICE 1-800-877-7726