

Union Township Public Library
Board of Trustees Meeting
Minutes
January 28, 2020

Board President, Ms. Muller called the meeting to order at 6:45 pm.

Ms. Muller read the announcement of compliance with the Open Public Meetings Law.

Call of the roll

Mrs. Carter called the roll:

Present: Jackie Carter, Steven Le, Mary Lewis, Nancy Minneci, Laura Muller, Sally Straus, George Wheatle Williams, Tim Donohue, Board Attorney and Karen O'Malley, Director.

Absent: Paul Verzosa

Excused: Jeannette Cantalupo

Motion to approval the minutes of December 2019 meeting made by Mr. Le and seconded by Mrs. Carter, all present in favor, Mrs. Minneci abstained. Motion carried.

Mr. Le reviewed the financial reports and reports that all are in good order. Motion to accept made by George Wheatle Williams and seconded by Mrs. Carter, all present in favor. Motion carried.

Ms. O'Malley reviewed the Director's Report and did a PowerPoint presentation with more detailed review of the conclusion of the 3-year strategic plan and preview of 2020 and beyond.

Reports of Committees and Board Members

Ms. Straus shared that the Gallery will be having an artist reception on Feb. 1, 2020 from 12:30-2:30 for Winston Young. She encourages everyone to attend and show support.

Ms. Straus also gave "kudos" to the Library Director and commented that she is pleased with the professional Annual Report and presentation delivered by Ms. O'Malley. Other Board Trustees agreed with Ms. Straus and offered their approval of same.

Old Business

Ms. O'Malley shared that plans are moving forward and the application process beginning. Generally, meetings with architects are occurring weekly.

New Business

- Vote on internet provider for Vauxhall branch. Motion to accept the new contract made by Mr. Williams and seconded by Mrs. Carter. Discussion included a few questions from Ms. Muller regarding speeds, previous costs and equipment to be changed at the branch. All present in favor, motion carried.

Comments from the Public – none

Motion to move into Executive Session to discuss personnel and contract matters made by Mr. Williams and seconded by Mrs. Minneci, all present in favor. Motion carried. Board moved into ES at 7:13 pm. Board rose from ES by motion made by Ms. Minneci and seconded by Ms. Lewis, all present in favor. Motion carried at 7:51.

Upon return to open session the following actions were voted on:

1. Approval of advancement of Lib. Assist. To Lib Assoc. at rate commensurate to position. Motion made by Mr. Williams and seconded by Mrs. Carter, all present in favor.
2. Approval to post a Temp. Leave Replacement for a librarian on maternity leave. Motion made by Ms. Minneci and seconded by Ms. Lewis, all present in favor.
3. Approve the Director's joining of the Rotary of Union at the Associate Membership level. Motion made by Mr. Williams and seconded by Mrs. Carter, all present in favor.

Final Announcements:

- Ms. Muller announced the Committee members for 2020, the list will be made available at the next Board meeting.
- Mrs. Carter announced that it is time for the Board to complete the Director's evaluation.
- Motion to adjourn made by Mr. Le and seconded by Mr. Williams, all present in favor. Meeting adjourned at 8:05 pm.