

Township of Union, New Jersey  
Annual Action Plan  
Fiscal Year 2023

**SUMMARY OF THE ANNUAL ACTION PLAN**

The Annual Action Plan of the Consolidated Plan for the Township of Union has been prepared in response to a consolidated process developed by the U.S. Department of Housing and Urban Development (HUD) for four of its formula grant programs: Community Development Block Grants (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The new Consolidated Plan regulations replace all HUD planning and application requirements with a single submission that will satisfy the minimum statutory requirements for participation in the four programs.

The Township participates in the CDBG program and is a member of the Union County HOME Program Consortium. It is required to prepare and submit an action plan for HUD approval in order to receive Community Development Grant funds.

The Annual Action Plan is intended to serve the following functions: 1) A planning document for the Township, which builds upon a citizen participation process; 2) An application for federal funds under HUD's formula grant programs; 3) A strategy to be followed in carrying out HUD programs; and, 4) An action plan that provides a basis for assessing performance.

In the Annual Action Plan, Union Township has: 1) described its housing needs and market conditions; 2) prepared a housing and homeless needs assessment; 3) set out a non-community development plan that establishes priorities for meeting those needs; 4) established a one-year action plan that outlines the intended use of resources; and, 5) identified resources anticipated to be available.

Federal regulations require that this summary be published in one or more local, general circulation newspapers. This summary describes the purpose and priorities of the plan, type and location of activities and the location of the complete document. Citizens have 30 days to review the document and submit comments. Citizen comments on the plan should be submitted to the Office of Community Development, Municipal Building, 1976 Morris Avenue, Union, New Jersey 07083 or via email [community\\_development@uniontownship.com](mailto:community_development@uniontownship.com). All citizen comments will be considered in preparing the final Action Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the final Action Plan.

Copies of the draft Action Plan will be available for review on **April 19, 2023** at the Office of Community Development in the Municipal Building and on the Township's Website at [www.Uniontownship.com](http://www.Uniontownship.com) under Community Development

A resolution authorizing the submission of the 2023 Annual Action Plan has been scheduled to be adopted at the scheduled Township Committee Meeting on June 13, 2023 at the Township Municipal Building.

**SUMMARY OF PLAN DEVELOPMENT PROCESS**

As part of the Plan development process, public hearings were held in person and virtually on December 15, 2022, January 19, 2023; February 16, 2023, March 16, 2023, April 20, 2023 and May 18, 2023. The purpose of the public meetings were to obtain the views of citizens, public officials and agencies and other interested parties regarding the housing and community development needs of the jurisdiction. A final public meeting on the Annual Action Plan has been scheduled at 2:00 p.m. on **May 9, 2023** in the Municipal Building.

The development of the Annual Action Plan involved consultation with those agencies in delivering housing and housing services within the Township. Meetings and discussions were held between the staff of the Township Community Development Block Grant Program Office, the Township Division of Planning, the Township Board of Health and the Union County Division of Housing and Community Development. The Township Section 8 providers were also consulted regarding its Section 8 Rental Assistance Program.

In addition there were meetings conducted with appropriate housing and social service agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons.

## ACTION PLAN

The Action Plan lists, by level of government and by private sources, all resources and programs expected to be available to the Township for use in carrying out its housing activities. Each entry includes a short description of the program or resources.

This section constitutes the 2023 Annual Action Plan of the Five-Year Consolidated Plan. It sets forth a description of activities for the use of funds that are expected to become available during the coming Federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken. The estimated formula allocation for the Community Development Block Grant program is \$603,460 with approximately **\$110,000** in anticipated program income available during the program year. The activities to be undertaken include housing rehabilitation, public facilities, infrastructure improvements and services.

**Housing and COMMUNITY DEVELOPMENT PROGRAM**  
**CDBG 2023**  
CDBG ACTION PLAN PROGRAM FY 2023 REQUESTS FOR FUNDING  
PROGRAM YEAR: AUGUST 1, 2023 - JULY 31, 2024

<u>PROJECT</u>	<u>2023</u> <u>RECOMMENDATIONS</u>
<b>A. HOUSING</b>	
UNION TOWNSHIP Rehabilitation Loan/Grant Project (Includes Staff Delivery)	\$192,249.00
<b>B. FACILITIES/ INFRASTRUCTURE</b>	
2023 CDBG ROAD IMPROVEMENT –Russell Street and Montclair Avenue	\$200,000.00
<b>C. SERVICES (15 Percent)</b>	
CENTER FOR HOPE, INC. -Hospice Care	\$8,959.68
THE JEWISH FAMILY SERVICE AGENCY OF CENTRAL NJ. Homemaker Service	\$8,959.68
UNION TOWNSHIP COMMUNITY ACTION ORGANIZATION -Companion Aide	\$12,616.77
UNION TOWNSHIP COMMUNITY ACTION ORGANIZATION -Infant Toddler Day Care	\$51,936.80
YMCA OF EASTERN NJ. -WISE Adult Day Care Services	\$8,046.07
<b>D. PLANNING &amp; ADMINISTRATION (20 percent)</b>	
ADMINISTRATION	\$120,692.00
<b>TOTAL</b>	<b>\$603,460.00</b>

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